

**FCPF Participants Committee 15th Meeting
June 29-July 1, 2013, Lombok, Indonesia**



MEETING VENUE AND HOTEL ACCOMMODATION:

Sheraton Senggigi Beach Resort

Jalan Raya Senggigi Km 8,
Mataram 83001, Senggigi, Lombok, Indonesia
Email: Ritza.Candra@sheraton.com
Web: www.sheraton.com/senggigi

The Facility Management Team (FMT) has made a group booking at the Sheraton Senggigi Beach Resort.

For FCPF-sponsored participants, the FMT will reserve rooms checking in on 27 June 2013 and checking out on 2 July 2013 unless you notify us of different travel needs such as field trip, other meetings etc. If you are planning to stay additional days for personal reasons, please note that you will have to make your own hotel reservation. All other participants can reserve your accommodation by contacting them directly.

Important Notice: Hotel rooms have been secured and paid for by the FCPF FMT for sponsored participants; however, sponsored participants will be responsible for covering any incidental expenses (such as room services, phone calls, etc.).

FLIGHT ARRANGEMENTS FOR FCPF-SPONSORED PARTICIPANTS:

Flight arrangements will be made by American Express (AMEX), the World Bank's travel agency. You will receive an itinerary from AMEX, in economy fare, restricted and non-refundable. The **AMEX agent will ask you to carefully read and confirm your itinerary** and let them know as soon as possible if there is any mistake or if any change is necessary. After you confirm that your itinerary is fine, AMEX will issue you an electronic ticket.

NOTE: After the ticket is issued, it cannot be changed or cancelled. **In case you prefer to make your own flight arrangements, please let us know as we will need to authorize the cost of your ticket.** In this case, reimbursement will be processed after the meeting to your personal bank account by bank wire transfer and upon submission of your original expense receipts. We cannot make a transfer to your company or organization. Further details on the World Bank rules for this process will be provided to you if you fall in this category.

VISA INFORMATION:

Free Visa for Short Visit (BVKS): Citizens from the following 12 countries are eligible for Free Visa for Short Visit: Brunei Darussalam, Chile, Hong Kong SAR (Special Administration Region), Macao SAR, Malaysia, Maroco, Peru, Phillipines, Singapore, Thailand, Vietnam, Ecuador.

Visa on Arrival to Indonesia: Citizens from 65 countries are eligible for applying a Visa on Arrival (VOA). This visa can be obtained directly when you arrive at certain airports, including Jakarta, Bali and Lombok Visa on Arrival is neither a work visa nor a visit visa. Therefore, it cannot be extended or converted into another immigration permit.

The general requirements for visa on arrival are: (i) The applicant's passport must be valid for at least 6 (six) months from the date of entry, (ii) Round-trip airplane ticket, (iii) Fees of US\$ 10 for up to 7 (seven) days, or US\$ 25 for up to 30 (thirty) days:.

Countries that may apply for a Visa on Arrival:

- | | |
|--------------|-------------------|
| 1. Algeria | 33. Libya |
| 2. Argentina | 34. Liechtenstein |
| 3. Australia | 35. Lithuania |
| 4. Austria | 36. Luxembourg |
| 5. Bahrain | 37. Maldives |
| 6. Belgium | 38. Malta |
| 7. Brazil | 39. Mexico |
| 8. Bulgaria | 40. Monaco |

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| 9. Cambodia | 41. Netherlands |
| 10. Canada | 42. New Zealand |
| 11. China | 43. Norway |
| 12. Cyprus | 44. Oman |
| 13. Czech Republic | 45. Panama |
| 14. Taiwan | 46. Poland |
| 15. Denmark | 47. Portugal |
| 16. Egypt | 48. Qatar |
| 17. Estonia | 49. Republic of Korea |
| 18. Fiji | 50. Romania |
| 19. Finland | 51. Russia |
| 20. France | 52. Saudi Arabia |
| 21. Germany | 53. Slovakia |
| 22. Greece | 54. Slovenia |
| 23. Hungary | 55. South Africa |
| 24. Iceland | 56. Spain |
| 25. India | 57. Suriname |
| 26. Iran | 58. Sweden |
| 27. Ireland | 59. Switzerland |
| 28. Italy | 60. Timor Leste |
| 29. Japan | 61. Tunisia |
| 30. Kuwait | 62. Turkey |
| 31. Laos | 63. United Arab Emirates |
| 32. Latvia | 64. United Kingdom |
| | 65. United States of America |

Visa on Board Garuda Indonesia Airline: Visa on Board facility is granted exclusively by Garuda Indonesia Airline on flights to Indonesia from Tokyo, Osaka, Sydney, Seoul, Dubai, and Amsterdam.

TRANSPORTATION TO/FROM AIRPORT IN LOMBOK

Lombok's Bandara international airport (<http://www.lombokairport.com/index.html>) is located near the city of Praya on Jalan Raya, Tanak Awu Lombok Tengah in central south Lombok and is approximately 40 km south of Mataram (capital city of Lombok), and 55 km southeast of the established Senggigi tourism district of West Lombok. We recommend taking the airport taxi, which takes about 60-90 minutes to the venue. Transportation from and to the airport will be covered by the World Bank for FCPF-sponsored participants. The cost of transportation from Bandara International Lombok airport should be between 150000 – 175000 IDR (US \$15-\$18) one way.

PERDIEM:

Perdiem and other transportation costs for the FCPF-funded participants will be paid at the meeting venue, upon submission of original receipts. Please bring your passport or identification document to collect perdiem. We will provide perdiem (to cover MTV=meals, tips, valet) for all meeting days, and your arrival and departure days, depending on your itinerary. Please note that as breakfast, lunch/refreshments and cocktail reception will be provided during the meeting, the perdiem will be reduced for those days.

DRESS CODE:

Casual

FOR EMERGENCY CASES, PLEASE CONTACT:

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Mr. Simon Whitehouse: Mobile +1 202 417 4428 Email swhitehouse@worldbank.org
 Mr. Ranjith Menon: Mobile +1 571 309 8555 Email rranjith@worldbank.org
 Ms. Esther Pormes: Email epormes@worldbank.org

BACKGROUND DOCUMENTS:

Participants are encouraged to familiarize themselves with the meeting background documentation in advance. The DRAFT agenda and current versions of the background documents for the meeting can be downloaded from the website:

<https://www.forestcarbonpartnership.org/pc15-june-30-july-1-2013-lombok-indonesia>

Other suggested Hotel Information: Hotels located near the Sheraton Senggigi Beach Resort

Holiday Resort Hotel:

- Ms. Dayu Geriawan : sales@holidayresort-lombok.com, dayoe.marketing@gmail.com,
- Mobile No : +62 81907584530
- <http://holidayresort-lombok.com>

2. Sentosa Hotel:

- Yono Sulistyono : yono.sales@santosalombok.com, www.santosalombok.com
- Mobile No : +62 8123705271
- <http://www.santosalombok.com>

WEATHER

The average daily temperature in Indonesia is a high of 36° Celsius and a low of 25° Celsius. Indonesia is located within the tropical latitudes, and experiences alternating periods of dry and wet climate. Light summer clothing is practical for outdoors while business attire/smart casual is recommended for meetings and/or workshops. Wet season usually starts around the end of October and lasts through early April.

<http://www.weather.com/weather/today/Lombok+IDXX0827:1:ID>

VISITING Lombok, Indonesia: <http://en.wikipedia.org/wiki/Lombok>

ELECTRICITY REQUIREMENTS: Voltage: 220 Voltage: 220-240 Volts

North America Grounded NEMA 5-15	Japan Non-grounded JIS C 8303	Europe German style CEE7/4 Schuko	Europe French style Schuko	Europe/Russia Non-grounded CEE7/16 Europlug	Great Britain Grounded BS-1363	Great Britain "Shaver socket" BS-4573
Australia/China Grounded AS-3112	Italy Grounded CEI 23-16	Switzerland Grounded SEV-1011	Denmark Grounded SRAF 1962/DB	Israel Grounded SI 32 (IS 16A-R)	India Grounded BS-546 "Small"	South Africa Grounded BS-546 "Large"